

Performance Report for Sugarfoot Stomp



For The Year Ending
31st December

2022



Legal Name of Entity

Sugarfoot Stomp Incorporated

Type of Entity and Legal Basis (if any):

Incorporated Society with Charitable Status

Registration Number

CC55910

Contact Details

Postal Address

W104/28 Torrens Terrace
Mt Cook
Wellington 6011



Email

board@sugarfootstomp.co.nz



Website

www.sugarfootstomp.co.nz/



Facebook/Instagram

@SugarfootStompNZ



Non-Financial Information

03 Entity Information

12 Statement of Service Performance

Financial Information

41 Statement of Receipts and Payments

45 Statement of Resources and Commitments

47 Notes to the Performance Report



Entity Information

Who are we?
Why do we exist?

Entity's Purpose or Mission

Sugarfoot Stomp has a **commitment** to **educating** the public on **swing dancing, African American vernacular dancing, and vintage dancing.**

Sugarfoot Stomp's mission is to **contribute** to the **global swing dance community** (based in the Wellington region) by running regular dance classes, workshops, and dance events.

Keeping **people connected** face to face through experiencing the **joy** of vintage solo and partnered dancing.

We also aim to **increase the public's understanding and appreciation** of swing dancing, African American vernacular dances, and vintage dances by **providing performances** of an artistic nature.

*Norma Miller

Entity's Purpose or Mission: Historical Background





Billy Ricker

Swing Dancing is a Black American Cultural Art Form.

The Savoy Ballroom in Harlem, New York is the birthplace of Swing Dancing. In particular a style called Lindy-Hop was created and danced in the 1920s, 1930s, and 1940s. This was in partnership with the swinging Jazz music played and sung by Savoy Ballroom Band greats such as Chick Webb, Count Basie, Duke Ellington, Louis Armstrong, and Ella Fitzgerald.

Whitey's Lindy Hoppers Performance Troupe danced and toured with many Jazz bands. They also starred in Hollywood movies on their travels out west. Members of this prestigious troupe included dancers; Leon James, Al Minns, *Norma Miller, Willa Mae Ricker, Frankie Manning and many more!

As popular music changed, this dance style slowly fell out of mainstream fashion.

Even so, the original Black Lindy Hoppers kept on dancing throughout this time, attending regular social dancing in New York and America.

Much later Frankie Manning agreed to teach swing dancing, and slowly other '*old timers*', such as Norma Miller* and Dawn Hampton joined.

Swing Dance Camps were established with dance workshops so people could come and learn this partnered social dance. Following this, local communities were set up with weekly classes and regular social dances.

Fast forward to 2022 and swing dancing has an ever growing extensive global community, where people connect through the magical language of partnered social dance.

However, there is much work to be done in retelling the historical Swing Dance narrative from Black American truth.

[Click this link to view the full Origins of Swing Dancing Story](#)

Entity Structure

The Sugarfoot Stomp Collective Community is made up of Sugarfoot Stomp Members and Community Non-Members.

Sugarfoot Stomp operations in 2022 were administered, managed, and guided by a volunteer Board made up from the membership base of 27 people. Currently, there are 4 Board Members, including one Board Member who is designated as the Treasurer.

Sugarfoot Stomp Board

The Sugarfoot Stomp Board meets 3 times a year and focuses on governance, strategy, finances and growth of the membership base. A calendar overview set by the Board organises and tracks the outputs of the year.

Treasurer

The Treasurer is responsible for managing the financial affairs of Sugarfoot Stomp. This includes monitoring all income and expenditure, setting up class and workshop management spreadsheets, paying the day to day bills, and the financial strategy.

Membership Coordinator

A membership register is kept by the Membership Coordinator (this is a dual treasury role) and is regularly updated when new members join via google form on the website.

Code of Conduct Coordinator

The Code of Conduct Committee is responsible for upholding the Sugarfoot Stomp Code of Conduct and reporting any potential breaches, with recommendations, to the Board for discussion and a possible course of action if any is needed.

The Code of Conduct Coordinator is responsible for managing the committee, including holding regular meetings, developing policies and procedures and promoting positive messages to the community.

Privacy Officer

The Privacy Officer aligns with the new privacy laws that came into effect in December 2020. This role is detailed in the Sugarfoot Stomp constitution. The Privacy Officer conducts privacy reviews and monitors Sugarfoot Stomp's privacy obligations.

Member Projects

Sugarfoot Stomp's main operational output for 2022 was holding regular, affordable swing dance classes and workshops to meet the charitable purpose of education.

The organisation of these classes and workshops are overseen by the Treasurer and the class/workshop organiser. This includes dance events as well.

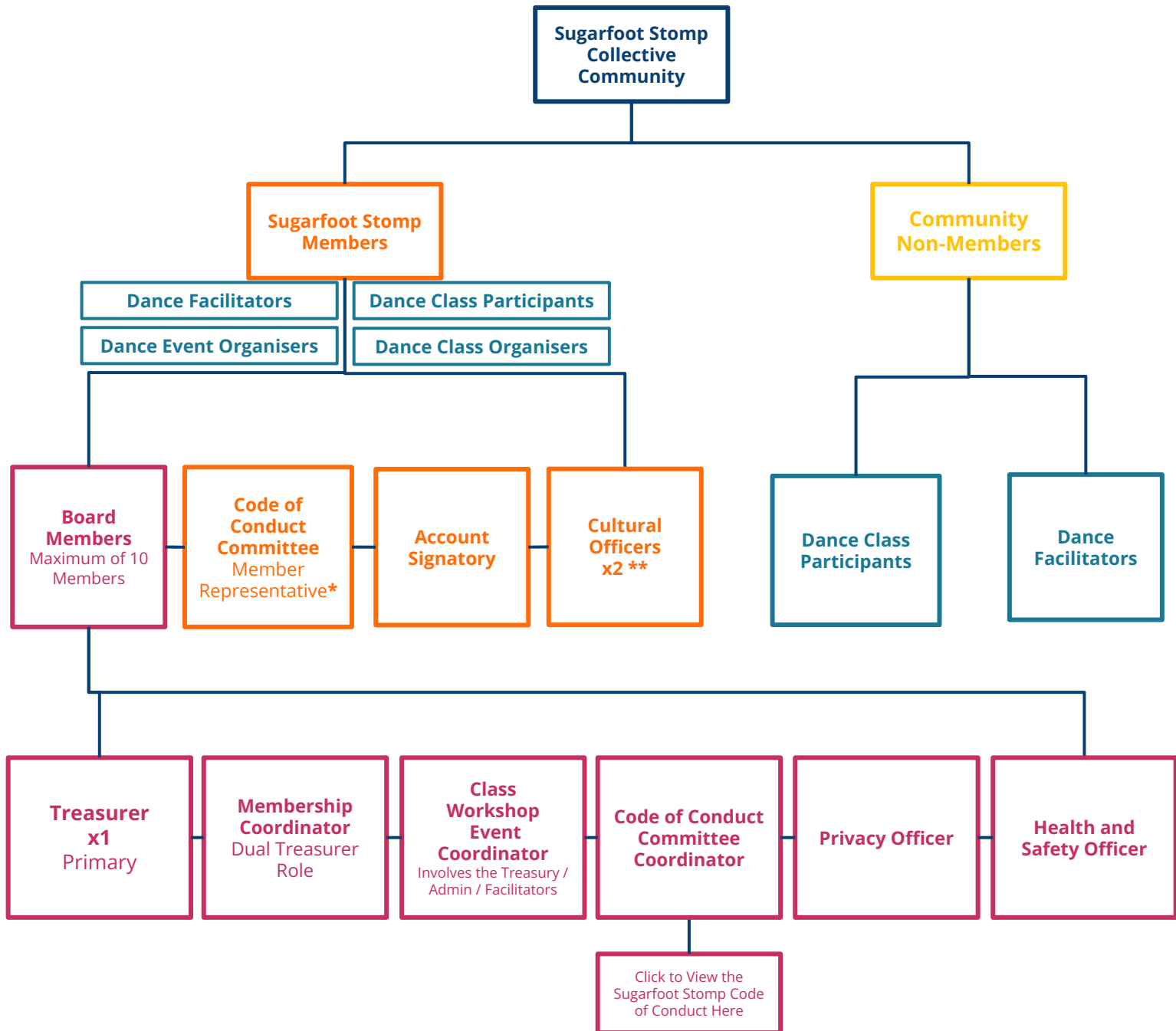
Sugarfoot Stomp Members are encouraged to strengthen the dance community by running their own classes, workshops, or events under the Sugarfoot Stomp umbrella.

The Board provides scaffolding, legal requirements (e.g. insurance), and guidance (e.g. an information guide for planning, financial advice and active help from the Treasurer etc...) to the member to aid the success of their particular dance project.

The class, workshop, or event is given the green light once all aspects of the management are planned by the member and then approved by the Board.

This collaborative model helps to boost the know-how in the dance community and encourages members to spread the joy of their passion for partnered swing dancing.

Entity Structure



Sugarfoot Stomp Board Members 2022

Amy Burt	Board Member Treasurer Account Signatory Membership Coordinator	
Maxine Burt	Board Member Privacy Officer from 11/6/2022	
Alan Collins	Board Member Code of Conduct Coordinator from 11/6/2022	
Harriet Richards	Health and Safety Officer Account Signatory from 13/10/2022	
Hamish Cameron Resigned 11/6/2022	Board Member Code of Conduct Coordinator Privacy Officer	

Steph Fairless	Account Signatory Changed 13/10/2022
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Sugarfoot Stomp Members 2022

Amy Burt	Maxine Burt	Alan Collins*	Harriet Richards
Hamish Cameron	Kara Sage*	Loes Reitsma	Steph Fairless
Jo Wallace	Bernice Jackson**	Maia Miller	Andrew Bredenkamp
Jenny Harding	Nik Chapman	Paula Hay	Martino Lupini
Jonathan Coppard	Damian Davies	Rachael Kaler	Amy-louise Turner
Derrick Olivier	Isaac Campbell	Tom Eastman	Matthew Walker
Dylan Chong	Vlatko Materic	David Wiley	

Main Sources of the Entity's Cash and Resources

The main sources of cash are from dance classes / workshops to educate the public and semi-regular dance events to promote the activity of Swing Dancing.

The dance events sometime involve musicians from the local Wellington Jazz scene.

Any excess revenue from these activities (after costs are covered) goes straight back into the organisation to cover the annual running costs, building the savings account, and eventually to fund future Swing Dancing events for the Wellington Dance community.

Main Methods Used by the Entity to Raise Funds

Currently, Sugarfoot Stomp relies on a small membership fee on joining as a Sugarfoot Stomp Member. In 2022 Sugarfoot Stomp continued their Annual Appeal to raise funds and received small donations.

Donations 2022

Sugarfoot Stomp would like to thank the following donors for their generous support:

General Donations

Made throughout the year:

- Paula Hay
- Tom Eastman
- Anonymous Donations for the Annual Appeal: Dance-a-thon

Fundraising Through Organising Workshops / Performances / Social Dance Demonstrations

Many thanks to:

- Amy Burt
- Hamish Cameron

Merchandise Fundraising Through Limited Edition 2022 T-Shirts

Many thanks to:

- Hamish Cameron

Annual Appeal 2022: Dance-a-thon

Sugarfoot Stomp would like to acknowledge the hard work of the following individuals who raised money as part of the Dance-a-thon:

Sugarfoot Stomp Fundraising Members

- Amy Burt
- Jo Wallace
- Kara Sage
- Vlatko Materic
- Anonymous Members

Sugarfoot Stomp Fundraising Non-Members

- Cameron Thiele

Classes/Workshop Facilitators

A small number of Facilitators donate their time back to Sugarfoot Stomp generously allowing **100%** of their fee in 2022 to go back to Sugarfoot Stomp for the classes / workshops they facilitate. Sugarfoot Stomp would like to acknowledge;

- Amy Burt
- Kara Sage
- Sugarfoot Stomp Performance Troupe (Facilitators for Saturday Stomp Workshops: Amy Burt, Bernice Jackson, Andrew Bredenkamp, Harriet Richards)

Entity's Reliance on Volunteers and Donated Goods or Services

- Sugarfoot Stomp is run by a small group of passionate Board Member volunteers who are involved in sustaining the Swing Dancing Scene in Wellington. Sugarfoot Stomp Members are able to take up formal and informal roles within the organisation as needed.
- Board Members and Members give their time to organise and promote swing dance activities around the Wellington region and globally through the Sugarfoot Stomp Facebook and Instagram social media pages, Facebook Community Group and Sugarfoot Stomp website.
- The Facebook Community Group was set up for members of the community to increase communication about all things swing dancing, including the sharing of dance video clips for entertainment and facilitating inspiration.
- The Sugarfoot Stomp Performance Troupe volunteer their time to showcase Lindy-Hop and Solo Jazz dance routines at Sugarfoot Stomp events and local Wellington events such as a Very Welly Christmas. All funds raised go back into the operational costs of Sugarfoot Stomp.
- A few swing dance facilitators choose to not take a teaching fee from their classes and workshops, therefore donating their time back to building the dance community.
- The Southern Cross Restaurant and Bar was the free venue for the monthly Sunday Social Dancing during 2022.

Additional Information

Being incorporated in July 2018, Sugarfoot Stomp is still a fairly new Society with charitable status. The small Sugarfoot Stomp Board has worked extremely hard throughout 2022 to sustain the organisation through the governance of the society building on the work started in 2020.

This work has included writing policy and procedure documents that provide a sustainable framework for all operations to be carried out smoothly, especially when members transition in and out of positions. In summary, Sugarfoot Stomp's 2022 outputs by the Board has been largely focused on 'sustaining the foundations' for the future.

In July 2020 the Treasurers presented a transparent financial report that outlined the steps to ensure the future financial stability of Sugarfoot Stomp.

The current Treasurer has been strong in following this strategy that has produced a welcome and highly successful financial outcome in 2022, despite the continuing challenges of COVID-19 present a partnered swing dance community.

The Treasurer has consistently reminded the Board that the current financial systems work well, are suitable for the set up / structure / size of the organisation, and no changes are needed to continue the successes of 2022, into 2023 and beyond.

Establishing our very own Sugarfoot Stomp community has been a result of the careful promotion of regular dance classes, workshops and performance opportunities by the Members.

This work has seen many new participants, especially Sugarfoot Stomp Members, return to classes and workshops to further advance their dancing. Even developing their confidence to join the social swing dancing events on offer.

It has been wonderful to sustain an inclusive dance scene of passionate individuals of all ages who connect through partnered social dancing.

Over time the community connections result in gaining friendships as well as benefiting general health and well-being.



Statement of Service Performance

What did we do?
When did we do it?

Sugarfoot Stomp Outcomes

What did we do?

The Operations Plan

Why do we want to exist as an organisation in 2022?

Sugarfoot Stomp Constitution Focus 2022:

- *3.1.6. Share and celebrate the cultural aspects of dance*

Further Aims:

- Sugarfoot Stomp will aim to sustain our organisation
- Sugarfoot Stomp will be a positive and affordable influence in the Wellington/New Zealand Swing Dance Scene
- Sugarfoot Stomp will ensure that financial gain is covering our running costs and any extra financial gain goes back into the Incorporated Society

Sugarfoot Stomp aims to create this constitutional culture shift through:

- Appointing a minimum of x2 Cultural Officers from the membership base
- The Cultural Officers identifying the cultural aspects of dance as they relate to Sugarfoot Stomp
- The Cultural Officers taking steps to share and celebrate the cultural aspects of dance throughout 2022

This constitutional focus meets the need to provide stepping stones for dancers already connected with Sugarfoot Stomp to be more involved in a manageable way.

Measures of Success 2022

In order to achieve this, the cultural offices will measure a minimum of:

Quantitative Data (*data collection, numbers, facts & figures*)

- Number of times Cultural Officers have engaged with the community

Qualitative Data (*thoughts, ideas, opinions, feedback through language and photos, videos*)

- Photos, videos posted to social media sharing cultural aspects of dance

Further Measures of Success

The Sugarfoot Stomp Board identified 8 areas for their measures of success in 2022 during the strategy meeting in November 2021. These measures of success were presented at the AGM for 2020/2021 and approved by the membership base.

- Testimonials through the Annual Community Survey 2022
- Testimonials through the Annual Members Survey 2022
- Hold an AGM in 2022/2023
- Follow the Sugarfoot Stomp Financial Report and Strategy 2020/2021/2022/2023/2024/2025
- Incur no losses for the 2022 Financial Year
- Operate towards a surplus
- Sustain or increase the membership numbers in 2022
- Grow the followers in the Sugarfoot Stomp Community Group on Facebook (134 Members as of Thursday 13th January 2022)

These measures have been evidenced throughout the Statement of Service Performance.

“2022 sees the direction of Sugarfoot Stomp being focused on engaging with our people to contribute their love of Swing Dancing with the Community.”

Sugarfoot Stomp Operations Plan 2022

Areas of Management and Organisation

What did we do? When did we do it?

The organisation and management for Sugarfoot Stomp is divided into three key areas, our 'A,B,Cs' if you like.

A. Learning How To, **B. Building and Connecting The Community**, and **C. Keeping It All Running**.

Sugarfoot Stomp has a calendar of outputs that manages and tracks the details of these three areas, all overseen by the Board. This calendar is regularly updated and amended with changes as needed, to keep an accurate record of dates and activities that is easily accessible. Below is an explanation of each area.

A Learning How To pg 17

This area of organisation is structured around activities that actively teach swing dance to the community. This takes the form of regular classes and one off workshops and meets our purpose for educating the public in vintage swing dancing.

Classes

Each class runs for 1 block and is typically 6 weeks (6 sessions in total). There are usually 2-3 class blocks that run consistently throughout the year. Class content is built on from week to week and run for an hour. Most classes focus on teaching swing dancing to beginners.

Workshops

A workshop is a one-off event that focuses on a particular style or level of dancing, such as intermediate dancers or advanced dancers. Facilitators come from the membership base or the community. Sometimes workshops involve guest facilitators from other swing dance scenes around New Zealand.

B Building And Connecting The Community pg 22

This area of organisation is focused on the activities that bring the collective swing dance community together. This includes both Sugarfoot Stomp Members and community non-members and takes the form of running Sugarfoot Stomp dance events, performances/workshops at local community festivals, as well as getting involved in events around the Wellington region.

These events are aimed at inspiring people into giving swing dancing a go by joining Sugarfoot Stomp organised and run classes, workshops or events.

C Keeping It All Running pg 29

This area of organisation sets out meetings and discussions to keep communication open and Sugarfoot Stomp operating. There are regular Board Meetings, the AGM, Code of Conduct Committee Meetings, Member Meetings, and Working Bees. All these meetings are distributed throughout the year.

This statement of service performance has been organised into these areas in order to tell our 2022 story.

- Areas of Organisation and Management: January to December 2022
A: Learning How To
B: Building and Connecting the Community
C: Keeping It All Running

The description of the entity's outcomes, description and quantification of the entity's outputs, additional output measurers and additional information has been included in the above areas and has been told through written descriptions, tables, images, instagram posts, testimonials and videos.

LEARN TO SWING DANCE



LEARN TO CHARLESTON & SOLO JAZZ
THE FORUM - GREYTOWN TOWN CENTRE
JULY/AUGUST CLASSES

Sugarfoot STOMP
SWING DANCE COLLECTIVE

Wanna Learn Shim Sham?
Sure Do!

Sugarfoot STOMP

SWING Social JAM

2 SESSIONS
WEDNESDAY 30TH NOVEMBER
WEDNESDAY 7TH DECEMBER

SWINGOUT CLINIC

SATURDAY STOMP
LINDY HOP OPEN LEVEL

strengthen your swingout's health!

DATE Saturday 26th November
TIME 10:45am - 11:50am
VENUE 22 Webb Street
COST \$15 Members
\$20 Non-Members

Sugarfoot STOMP
SWING DANCE COLLECTIVE

MAY/JUNE BLOCK

GREYTOWN

LEARN TO CHARLESTON & SOLO JAZZ

★★★

FEBRUARY / MARCH
COLLEGIATE SHAG CLUB
WITH AMY

BEGINNER TAP
For Swing Dancers

Saturday Stomp - One off Workshops

IMPROVISATION FOR SOLO BLUES

SATURDAY 28.05.22
OPEN LEVEL

WITH KARA

Saturday Stomp

Lindy Hop

Intermediate / Advanced

Collection and Redirection

Here's a fun little Lindy thing.
Come along and do some Swing.

Learn how to collect,
Then redirect.

Momentum is the King!

DATE Saturday 24 September
TIME 10:45am - 11:50am
VENUE 22 Webb Street
COST \$15 Members
\$20 Non-Members

COLLEGIATE SHAG
FEBRUARY MARCH CLASSES

TICKET PRICE
\$194 - \$59PM
\$10*
PER CLASS
*includes \$10

WEDNESDAY 2ND FEBRUARY
WEDNESDAY 9TH FEBRUARY

COLLEGIATE SHAG

COLLEGIATE SHAG CLUB
WITH AMY

partner dance shapes

JULY / AUGUST

SATURDAY STOMP
JAM CIRCLES

A

Learning
How To

A. Learning How To: Classes / Sugarfoot Stomp Performance Troupe

February to December 2022

Class Block	Class Type	Day and Venue	Frequency	Organiser / Facilitator(s)
n/a	Collegiate Shag Taster Class	Wednesday at Tarrant Dance Studio	2 Sessions	Amy B
1 / 2 / 3 / 4 / 5 / 6	Learn to Swing Dance: Newtown	Tuesday at Newtown School Hall	6 Blocks (36 Sessions)	Hamish / Bernice Relievers: Andrew / Jo
1 / 2	Intermediate Lindy Hop: Newtown	Tuesday at Newtown School Hall	2 Blocks (12 Sessions)	Hamish / Bernice Relievers: Andrew / Jo
1 / 2 / 3 / 4 / 5	Collegiate Shag Club	Wednesday at Tarrant Dance Studio	5 Blocks (30 Sessions)	Amy B
n/a	Spring Swing Social Jam	Wednesday at Tarrant Dance Studio	4 Sessions	Amy B
n/a	Swing Social Jam	Wednesday at Tarrant Dance Studios	2 Sessions	Amy B
1 / 2	Greytown Solo Jazz	Wednesday at Greytown Town Hall	2 Blocks (12 Sessions)	Steph
1	Learn to Partner Blues	Tuesday at Newtown School Hall	4 Sessions	Andrew / Bernice
1 / 2 / 3 / 4	Sugarfoot Stomp Performance Troupe	Saturdays at Webb Street Dance Studios	Weekly (42 Sessions)	Organiser: Amy B
n/a	Learn Sugarfoot Stomp's Frankie Chorus FREE WORKSHOP by the Performance Troupe	Saturday 28th May at Webb Street Dance Studios	1 Session	Organiser: Amy B
n/a	Learn Sugarfoot Stomp's Lindy Christmas Chorus FREE WORKSHOP by the Performance Troupe	Saturday 3rd & 10th December at Webb Street Dance Studios	2 Sessions	Organiser: Amy B



Collegiate Shag Taster Class



Learn to Swing Dance + Intermediate Lindy Hop



Performance Troupe Facilitating Learn the Lindy Christmas Chorus



Saturday Stomp #2 Partnered Blues

A. Learning How To: Workshops

February to December 2022

Workshop Title	Date	Venue	Organiser(s) / Teacher(s)
Spellbound Blues: Partnered Blues Workshops x3	Saturday 20th August	Tarrant Dance Studios	Organisers: Bernice / Amy B Facilitators: Kara / Bernice / Andrew
Saturday Stomp #1 Beginner Tap for Swing Dancers	Saturday 19th March	Webb Street Dance Studios	Organiser/Facilitator: Amy B
Saturday Stomp #2 Partnered Blues	Saturday 30th April	Webb Street Dance Studios	Organiser/Facilitators: Bernice / Andrew
Saturday Stomp #3 Improvisation For Solo Blues	Saturday 28th May	Webb Street Dance Studios	Organiser/Facilitator: Kara
Saturday Stomp #4 Stealing Jam Circles	Saturday 25th June	Webb Street Dance Studios	Organiser/Facilitator: Amy B
Saturday Stomp #5 Stealing Jam Heist	Saturday 30th July	Webb Street Dance Studios	Organiser/Facilitators: Bernice / Andrew
Saturday Stomp #6 Shim Sham	Saturday 27th August	Webb Street Dance Studios	Organiser/Facilitator: Amy B
Saturday Stomp #7 Lindy Hop: Collection and Redirection	Saturday 24th September	Webb Street Dance Studios	Organiser/Facilitator: Amy B / Harriet
Saturday Stomp #8 Harness Your Hips Control and Styling for Blues Dance	Saturday 29th October	Webb Street Dance Studios	Organiser/Facilitator: Kara
Saturday Stomp #9 Swing Out Clinic	Saturday 26th November	Webb Street Dance Studios	Organiser/Facilitator: Amy B / Harriet

*“Making learning swing (dancing) fun,
and encouraging the social aspect too.
Running affordable classes.”*

By The Numbers...

5

Different Swing Dance Styles Taught

Facilitators

4

Regular Class Block Facilitators

4

Workshop / Reliever Facilitators

96 TOTAL Class Sessions

Social Dance Practice Sessions
6

Total Workshops
12

FREE TROUPE Workshops
3

SPOTLIGHT

10 Sugarfoot Stomp Members
23 Non-Members

9 Saturday Stomp Monthly Workshops



42 Sugarfoot Stomp Performance Troupe Sessions

Spaces Hired Wellington, Greytown

2
Dance Studios

1
Community Centre

1
School Hall

TOTAL Class Attendees
Block 1

14 Collegiate Shag Club

13 Greytown Solo Jazz

19 Learn to Swing Dance

COVID-19 IMPACT 2022

- 4 Classes Postponed
- 0 Class Blocks Cancelled
- 0 Workshops Cancelled
- 0 Workshops Postponed

47 TOTAL Operational Weeks

28%

Of The Time Operating Freely

72%

Of The Time Operating **WITH** COVID-19 Restrictions

SPOTLIGHT

Open Partnered Blues

Block 1 (4 Sessions)

Member Block Passes

6 Attendees



Drop In

4 Attendees

Non-Member Block Passes

10 Attendees



Drop In

7 Attendees

Total Attendees

27

B

**Building And
Connecting
The
Community**

B. Building And Connecting The Community

January to December 2022

Sugarfoot Stomp Social Events	Date	Venue	Organiser(s) Facilitator(s) DJ Swing Music by Volunteer Member(s)
Summer Sampler Socials	Saturday 22nd January Saturday 29th January	Wellington Waterfront	Organiser: Hamish Event Collaboration with Spark & Flare
Island Bay Festival Variety Show Parade and Dance Performance Showcase	Saturday 12th February 12:30pm	Island Bay Streets + Island Bay Band Rotunda	Organiser: Amy B CANCELLED DUE TO COVID-19 RED TRAFFIC LIGHT RESTRICTIONS
Sunday Social at the Cross #1 FREE EVENT	Sunday 27th February 6pm - 8pm	Southern Cross Restaurant and Bar	Organiser: Amy B CANCELLED DUE TO COVID-19 RED TRAFFIC LIGHT RESTRICTIONS
Sunday Social at the Cross #2 FREE EVENT	Sunday 20th March 6pm - 8pm	Southern Cross Restaurant and Bar	Organiser: Amy B CANCELLED DUE TO COVID-19 RED TRAFFIC LIGHT RESTRICTIONS
Sunday Social at the Cross #3 FREE EVENT	Sunday 24th April 6pm - 8pm	Southern Cross Restaurant and Bar	Organiser: Amy B DJ Swing Music by Volunteer Members: Amy B + Bernice
International Dance Day Community Dance Workshop	Sunday 1st May	Online via Zoom	Organiser: Hamish Facilitators: Hamish / Bernice
Eat / Drink / Play Performance Troupe with Tap Ladies + Taster Workshops	Sunday 16th May 6pm - 8pm	The Realm Restaurant & Bar	Organiser: Amy B Event Collaboration with Spark & Flare Facilitators: Amy B + Bernice
Sunday Social at the Cross #4 FREE EVENT World Lindy Hop Day Event	Sunday 29th May 6pm - 8pm	Southern Cross Restaurant and Bar	Organiser: Amy B DJ Swing Music by Volunteer Members: Amy B + Kara
Sunday Social at the Cross #5 FREE EVENT	Sunday 26th June 6pm - 8pm	Southern Cross Restaurant and Bar	Organiser: Amy B DJ Swing Music by Volunteer Member: Amy B
Festival Of Christmas Greytown- Cobblestones Museum	Saturday 30th July 2pm - 3pm	Cobblestones Museum	Organiser: Steph
Sunday Social at the Cross #6 FREE EVENT	Sunday 30th July 6pm - 8pm	Southern Cross Restaurant and Bar	Organiser: Amy B DJ Swing Music by Volunteer Members: Amy B + Kara
Spellbound Blues Ball	Saturday 20th August 8:00pm - 11:30pm	Thistle Hall	Organisers: Bernice / Amy B Set Up Helpers: Andrew + Sugarfoot Stomp Members Live Jazz Music By: The Aleister James Incident

B. Building And Connecting The Community Cont...

January to December 2022

Sugarfoot Stomp Social Events	Date	Venue	Organiser(s) Facilitator(s) DJ Swing Music by Volunteer Member(s)
Sunday Social at the Cross #7 FREE EVENT	Sunday 28th August 6pm - 8pm	Southern Cross Restaurant and Bar	Organiser: Amy B DJ Swing Music by Volunteer Member: Amy B
Sunday Social at the Cross #8 Sugarfoot Stomp Annual Appeal: Dance-a-thon	Sunday 25th September 6pm - 8pm	Southern Cross Restaurant and Bar	Organiser: Amy B DJ Swing Music by Volunteer Member: Amy B
Sunday Social at the Cross #9 FREE EVENT Spooktastic Halloween Dance	Sunday 30th October 6pm - 8pm	Southern Cross Restaurant and Bar	Organiser: Amy B DJ Swing Music by Volunteer Member: Amy B
Sunday Social at the Cross #10 FREE EVENT	Sunday 27th November 6pm - 8pm	Southern Cross Restaurant and Bar	Organiser: Amy B DJ Swing Music by Volunteer Member: Amy B
A Very Welly Christmas	Saturday 26th November 3pm - 3:55pm Sunday 27th November 12:30pm - 1:25pm	Lambton Quay Brandon Street Stage	Organiser: Amy B Sugarfoot Stomp Performance Troupe SUNDAY CANCELLED DUE TO RAIN
Sunday Social at the Cross #11 FREE EVENT	Sunday 11th December 6pm - 8pm	Southern Cross Restaurant and Bar	Organiser: Amy B DJ Swing Music by Volunteer Member: Amy B

Amy Burt shared a link.
Admin 15 Sep · 🌐
Another must watch as the global community further opens up the korero around Swing Dancing and how to promote cultural appreciation.
Remy Kouakou Kouame & Helena Martins.

Sugarfoot Stomp Community
Bernice Jackson · 3 h · 🌐
Little bit of history here! Listen to Frankie Manning telling the story of how Lindy Hop got its name!!

FRANKIE MANNING "HOW LINDY HOP GOT IT'S NAME"

FRANKIE MANNING tells the story of HOW LINDY HOP GOT IT'S NAME
You and 2 others
Like Comment Share
Write a public comment...

Amy-lou Turner
26 Aug · 🌐
If anyone else has been inspired by Bernice's lesson intros to look into the historical context for swing music and dancing I can highly recommend these two podcasts (breif and extremely understated summary: it was NOT a great time for African Americans.) Fair warning, both podcasts are quite confronting, but I do think it is valuable insight to have around the music that we are engaging with.

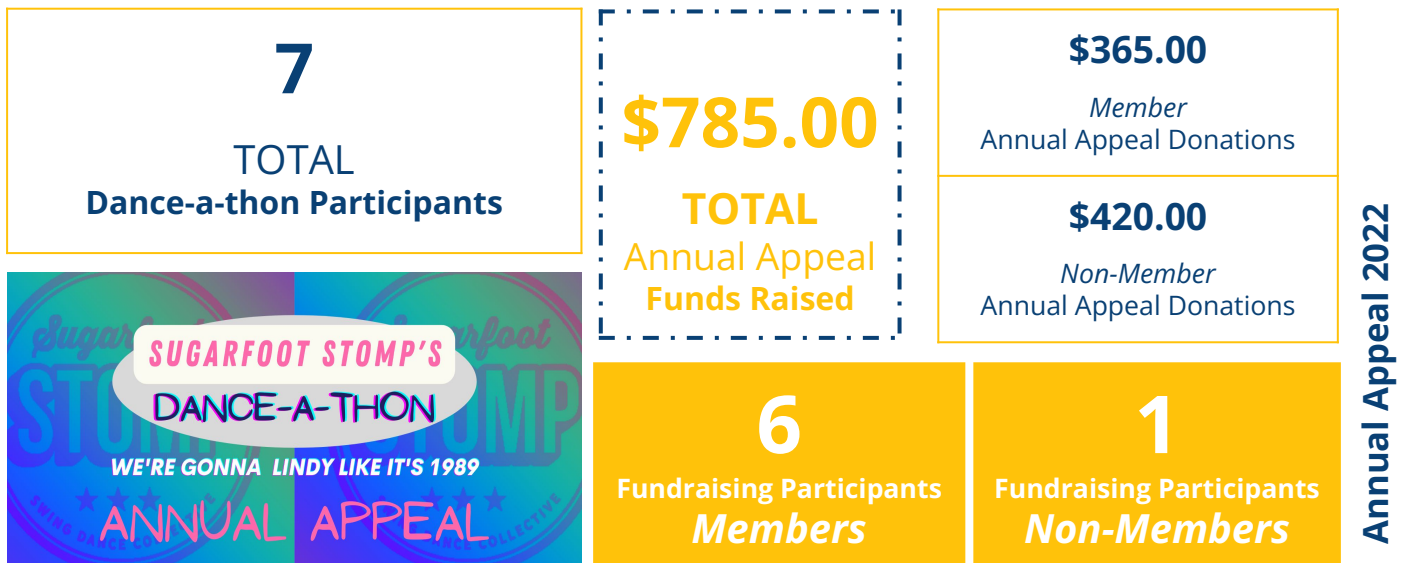
Swim Out Costa Brava 2022 - Jazz Culture Talk with Remy Kouakou Kouame & Helena...

Cultural Officer Engaging with the Community via Social Media

By The Numbers...



Turn To Page 10 To Find The Dance-a-thon Fundraising Participants



Sugarfoot Stomp Performance Troupe



Dance Dance!
By Amy Burt

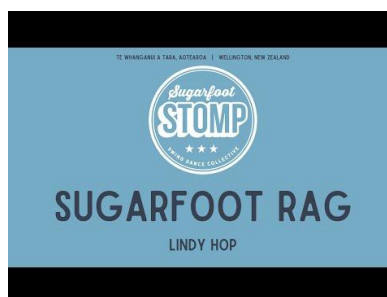
I have been extremely fortunate to be part of the Sugarfoot Stomp Performance Troupe since joining at the end of 2018. Opportunities for improving swing dancing over long periods of time are hard to find in a small community context. Commitment, personal drive for self-improvement and passion remain at the heart of contributing successfully to a performance troupe, especially for the weekly Saturday morning practice sessions that run February through to December. Despite the tiredness some weeks as we all drag ourselves through the studio door, coffee and tea in hand, there is a lovely sense of togetherness as we catch up on the weeks events during the warm up/stretching time. There might be a new routine to choreograph, old dances to remember, Saturday Stomp to facilitate, or performance opportunity to plan. The 2 hour practice sessions are focused around whatever the dance requirement is at that particular point in time. I am thankful to find like minded creative individuals that have similar dance goals focused on improvement.

One of the most exciting aspects recently developing in the troupe is the emerging original choreography. Some of the choreography has been used as a stepping stone to include the Sugarfoot Stomp community in building their skill and confidence for learning swing dance routines. These sessions have been run for free with the costs being covered by the Troupe. Sugarfoot Stomp's Frankie Chorus and Lindy Christmas Chorus are examples of these new routines that can be re learned in 2023 and beyond. The other routines have showcased advanced level Lindy Hop, Blues, Collegiate Shag, and Solo Jazz. A memorable moment was busting out 3 routines at the Dunedin Swing Festival and collaboratively creating a Christmas Routine 'Santa Claus is Coming to Town' for A Very Welly Christmas and the Jinglejam Christmas Party. The Troupe is always looking to expand with committed Intermediate dancers looking for the next step to develop their swing dancing.



Instructional Videos for Original Choreography

Click on the Picture to View Video



2 of the 3 Sugarfoot Stomp Performances at the Dunedin Swing Festival

Click on the Picture to View Video

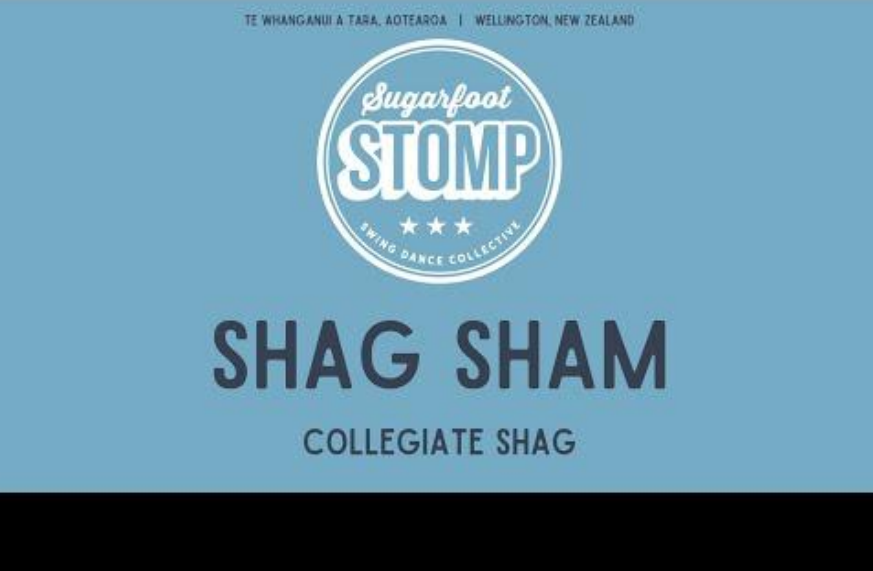




Festival of Christmas Greytown- Cobblestones Museum



Summer Sampler



A Very Welly Christmas

CLICK ON THE PICTURE ABOVE TO WATCH SUGARFOOT STOMP IN DANCE ACTION



2022 Merchandise Promo



Spooktastic: Halloween Social Dance



Eat / Drink / Play Workshop



**Keeping
It All
Running**

C. Keeping It All Running

January to December 2022

Meeting	Date	Format
Sugarfoot Stomp AGM 2020/2021	Saturday 26th February 2pm - 4pm	In Person
Code of Conduct Committee Orientation Meeting	Not Organised	n/a
Board Orientation Meeting	Saturday 12th March	In Person
Sugarfoot Stomp Member Meeting #1	Sunday 27th March 5:03pm - 5:25pm	Online Via Google Meet
Code of Conduct Meeting #1	Not Organised	n/a
Board Meeting #1	Saturday 9th April 2:03pm - 3:34pm	Online Via Video Messenger
Sugarfoot Stomp Member Meeting #2	Sunday 24th April 5:10pm - 5:43pm	In Person
Sugarfoot Stomp Member Meeting #3 Special General Meeting Vote	Sunday 29th May 5:01pm - 5:20pm	In Person
Extraordinary Board Meeting	Saturday 11th June 2:00pm - 3:38pm	Online Via Video Messenger
Sugarfoot Stomp Member Meeting #4	Sunday 26th June 5:20pm - 5:30pm	In Person
Code of Conduct Meeting #2	Saturday 9th July	In Person
Board Meeting #2	Saturday 23rd July 12:30pm - 1:42pm	Online Via Video Messenger
Sugarfoot Stomp Member Meeting #5	Sunday 31st July 5:21pm - 5:41pm	In Person
Sugarfoot Stomp Member Meeting #6	Sunday 25th September 5:18pm - 5:52pm	In Person
Code of Conduct Meeting #3	Sunday 9th October	In Person
Board Meeting #3	Saturday 15th October 2:03pm - 3:38pm	Online Via Video Messenger



C. Keeping It All Running Cont... January to December 2022

Meeting	Date	Format
Strategy Meeting for 2022 #1	Saturday 19th November	Online Via Video Messenger
Sugarfoot Stomp Member Meeting #7	Sunday 27th November 5:25pm - 5:49pm	In Person

Volunteer Hours for 2022 (Approx.)

643

Communications

70% Reader Rate
From Annual Member
Survey 2022

Monthly
Member Update
Newsletters



11



18

Joined The New
kiaora
Mailing List

Attended
Member
Meetings
From Annual Member
Survey 2022

80%





Sharing The Know How

Sugarfoot Stomp Information Portal

The Sugarfoot Stomp Board created the Sugarfoot Stomp Information Portal using a google site in January 2020.

As knowledge and understanding is a powerful asset, this hub enables members to access information about Sugarfoot Stomp such as the AGM process, membership register, organisational roles, how to organise and run dance classes, workshops and/or dance events.

This hive of information has been collated by Members with past experience organising and operating Sugarfoot Stomp. Generously shared with newcomers to help them find success in sharing their passion for Swing Dance with the community.

Under each page sits linked google docs, google slides PDFs and photos packed with information. The use of google docs and google slides allows documents to be updated by the Board in real time and the changes show straight away on the portal for the members.

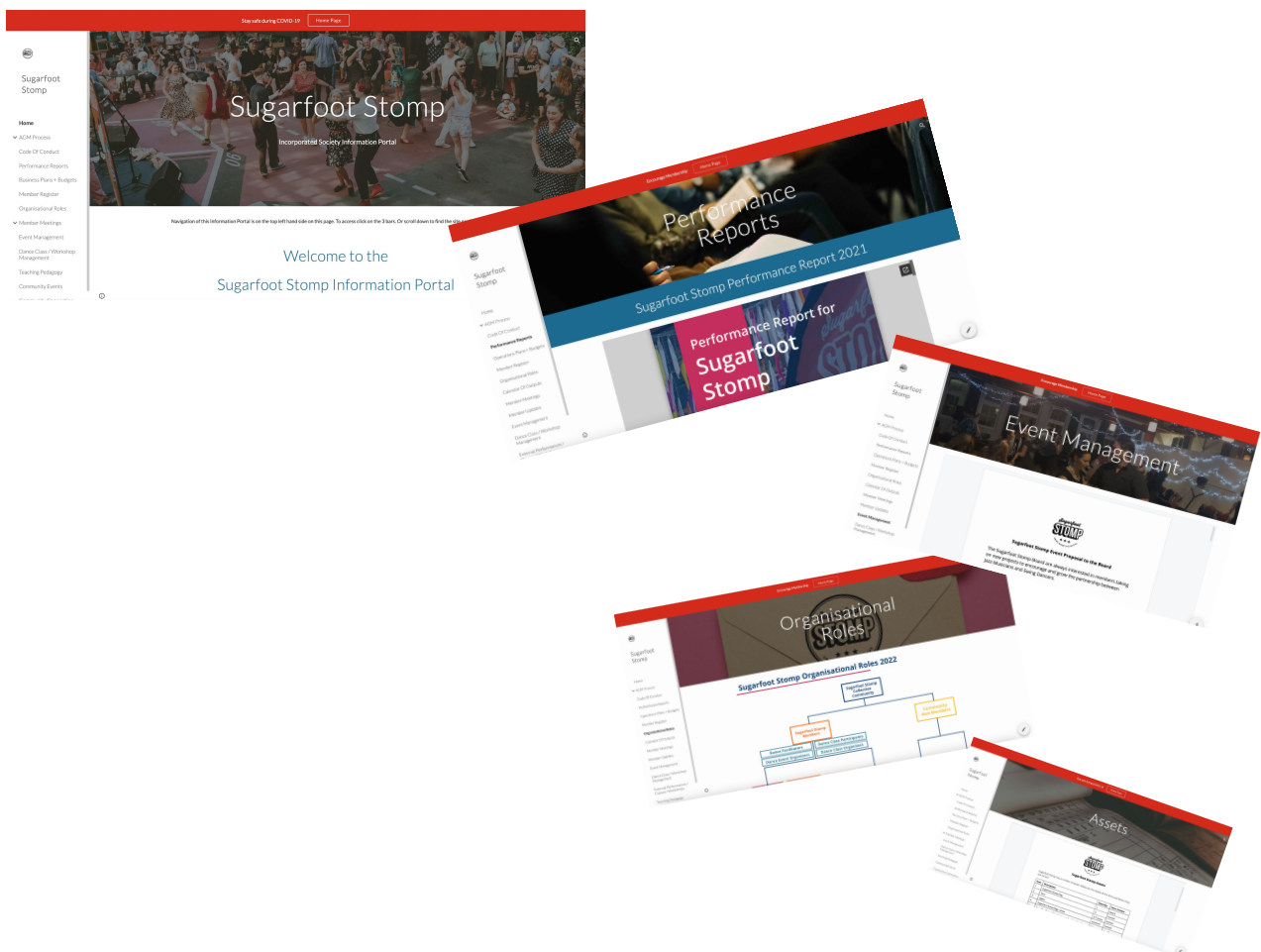
Access to the Information Portal comes part of the Sugarfoot Stomp membership package.

Pages on the Information portal include;

- Home- navigation
- AGM Process
 - AGM 2018
 - AGM 2019/2020
 - AGM 2020/2021
 - **AGM 2021/2022**
- Code of Conduct
- Performance Reports
- Operations Plans + Budgets
- Member Register
- Organisational Roles
- **Calendar of Outputs**
- Member Meetings
- Member Updates
- Event Management
- Dance Class / Workshop Management
- External Performances / Classes / Workshops
- Teaching Pedagogy
- Community Connection
- Charities Funding
- Merchandise
- Assets

Useful information from other sources (e.g. charities website) is also included. New Board resources added under Organisational Roles e.g new Incorporated Societies Act 2022 etc..

***new pages added in 2022**





Collegiate Shag Routine
at the Dunedin Swing Festival
Performance Ball

Establishing Sugarfoot Stomp

Sugarfoot Stomp Board Policy and Procedure Documents 2022

Sugarfoot Stomp has clear Policy and Procedure Documents that support the constitution and governance of the Society. As stated in the Operations Plan, some of these documents were reviewed and others updated regularly throughout the year as needed.

Policy and Procedures

- Sugarfoot Stomp Classes / Workshop Process
- Tuakana/Teina Relationship Policy
- SFS Safety Policy
- Complaints Policy and Procedure
- Disclaimer, Terms & Conditions
- Privacy Policy
- Digital Background Ops Policy and Procedure
- Leaving Policy
- Financial Policy and Procedures
- Interim Risk Management- COVID-19 (Health and Safety)
- Band Agreements
- AGM Process
- Event Proposal
- Class / Workshop Proposal
- Risk Management Policy
- Conflict of Interest and Related Party Transaction Policy and Procedure
- Board Member Induction Document

New Policy and Procedure Documents 2022

- Health and Safety Policy and Procedure
- Committee Set Up and Operation Policy and Procedure

Policy and Procedures Reviewed by the Board during 2022

- Sugarfoot Stomp Classes / Workshop Processes
- Privacy Policy updated for constitutional changes
- Digital Background Ops Policy and Procedure
- Leaving Policy (linking to Privacy Policy)

Reflecting the Profit Share Cap Policy

- Facilitator Agreement
- Process for External Performances or Classes

Insurance

Sugarfoot Stomp renewed their insurance for 2022. The policy is renewed annually in July.

Cultural Officer(s)

This position was created in 2022 as part of the constitutional strategy goal for engaging Members in the cultural aspect of dance.

Police Vetting

Sugarfoot Stomp was accepted as a Police Vetting agency. This is available for the Society to use to vet Members who are potentially working with young, vulnerable or elderly people to promote swing dancing.

Profit Share Cap

The profit share cap came into effect in January 2022. It has had a noticeable benefit for Sugarfoot Stomp as it was intended to do.

Overall Strategic Pathway

Developed to set out the future direction of Sugarfoot Stomp. Feedback was given at Member Meeting #7.

Engaging Community and Member Voice

The Board continued the 2 annual surveys to collect both community and member voice. The Board wanted to represent more voices in the direction of their strategy planning for future operations. Inclusion of the [Survey Participation Statistics](#) (see table below) helps to show areas of growth and improvement.

Annual Community Survey

The community survey was a quick-fire 5 question survey collecting information on the following.

1. What have you enjoyed most about Sugarfoot Stomp in 2022?
2. Did you know that Sugarfoot Stomp operations rely on membership? YES / NO
3. How important are Sugarfoot Stomp's contributions to the swing dance scene? Use the scale: 1: not very important, to 5: vital to swing dance sustainability
4. How aware are you of the emerging conversations around Black cultural appreciation of Swing Dancing? Use the scale: 1: not aware at all, to 5: actively engaged in the conversation
5. What is your preferred method of connecting with Sugarfoot Stomp?

It was released and promoted on the Sugarfoot Stomp Facebook page and on the website. Being anonymous helped with gaining honest feedback.

Annual Member Survey

The member survey was more specific to constitutional matters where the members had to rank on a scale from 1-5 how well each objective from the constitution had been met, thus providing a quick snapshot for the Board to evaluate the objectives. Other feedback about contributions, growing the membership, and future direction was also gathered.

The feedback from these surveys was used in the 2022 Strategy Meeting and to provide testimonials throughout this performance report.

Survey Participation Statistics

	Sugarfoot Stomp Members and Non-Members	Sugarfoot Stomp Members ONLY	
	Annual Community Survey Participation	Annual Member Survey Participation	Total Number of Sugarfoot Stomp Members
2022	12	10	27
2021	7	8	26
2020	10	6	21



Measures Of Success 2022

Follow the Sugarfoot Stomp Financial Report and Strategy 2020/2021/2022/2023/2024/2025

This year the board was focused on sustaining Sugarfoot Stomp financially and did this by starting to implement the Financial Strategy for a second full calendar year in 2022.

The Treasurer kept detailed financial information and provided Xero generated profit and loss (with additions) updates every 3 months plus forecasts for each Board meeting throughout the year.

2022 is the second year that accurate accounts have been produced using Xero as well as supporting class management sheets, and details further tracked using an overall financial overview.

This necessary level of detail has enabled Sugarfoot Stomp to find out what the Incorporated Society is capable of doing with comparisons being made to 2021.

It is strongly recommended that all main treasury processes remain in 2023 in order to continue the successes below:

\$0

Losses in the 2022 Financial Year

37

More followers in the Sugarfoot Stomp Community Group on Facebook

\$9,801.60

Added to **the Savings** Bank Account



27

Members in 2022

26

Members in 2021

Areas of Management and Organisation

What did we do? Summary

A. Learning How To

Description	This Year 2022	Last Year 2021	2020
Class Blocks (6 week consecutive sessions)	16	26	19
Workshops	10	7	2
Sugarfoot Stomp Performance Troupe 2 Hour Sessions	42 weeks	41 weeks	33 weeks

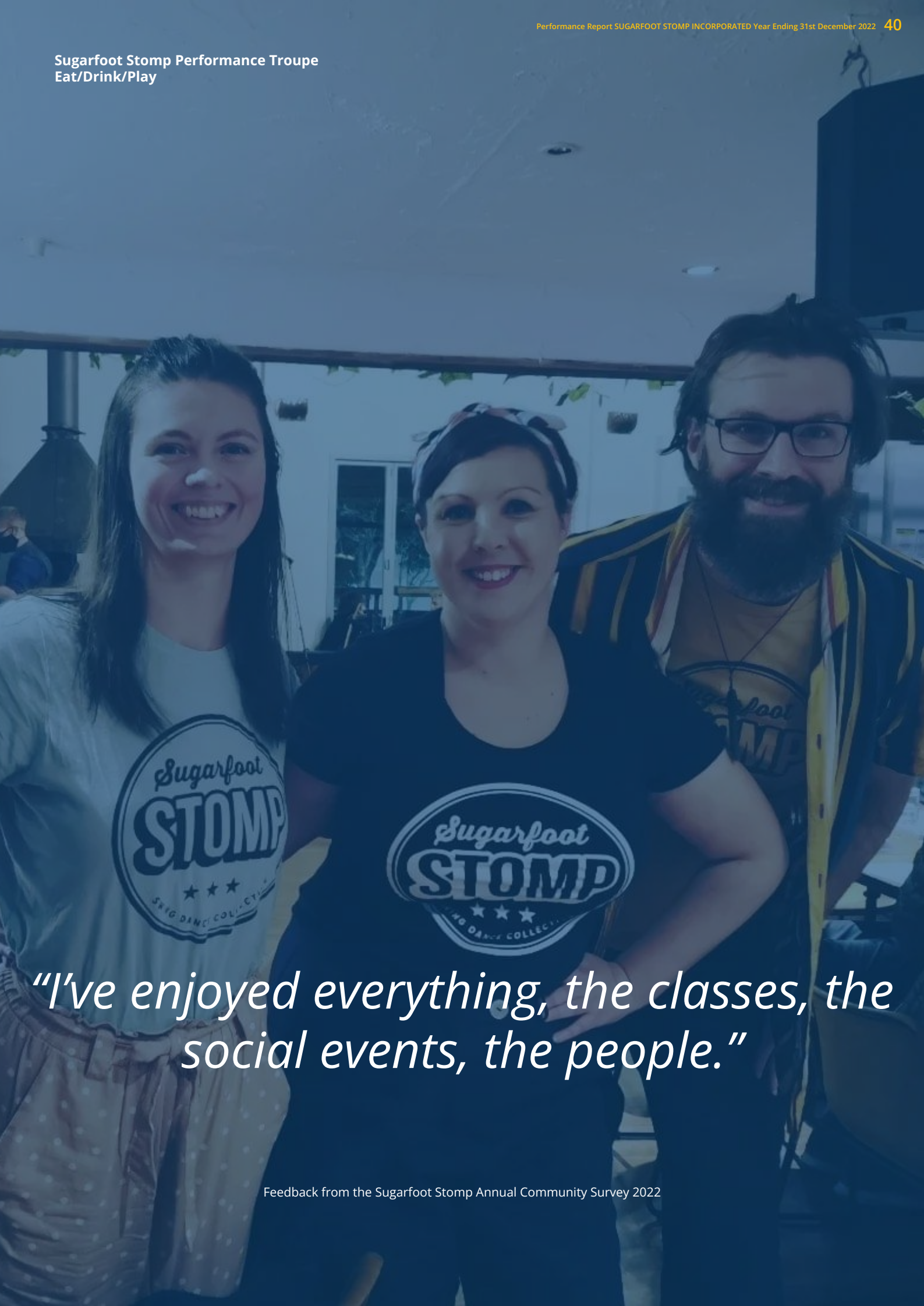
B. Building And Connecting The Community

Description	This Year 2022	Last Year 2021	2020
Sugarfoot Stomp Membership	27	26	21
Events Sugarfoot Stomp Organised with Live Music	1	1	1
Events Sugarfoot Stomp Organised with DJ Music	9	5	7
Sugarfoot Stomp Annual Appeal	1	1	n/a
Events managed by other organisations that involve Sugarfoot Stomp	5	7	2
Dance Festivals organised by Sugarfoot Stomp	0	0	0

C. Keeping It All Running

Description	This Year 2022	Last Year 2021	2020
Sugarfoot Stomp Annual General Meeting	1	1	1
Board Member Induction Meeting	1	1	n/a
Board Meetings	3	4	3
Board Strategy Meeting	1	1	1
Code of Conduct Committee Meetings	2	0	0
Sugarfoot Stomp Member Meetings	7	5	n/a
Working Bees	0	0	1

Sugarfoot Stomp Performance Troupe
Eat/Drink/Play



“I’ve enjoyed everything, the classes, the social events, the people.”



Statement of Receipts and Payments

How was it funded?
What did it cost?

OSWPSLL
2313 - 774IVE
N.Y.C.

+ FRANKIE

For the year ending 31st December 2022

Operating Receipts

	Notes	Actual This Year 2022 (\$)	Actual Last Year 2021 (\$)	*Actual 2020 (\$)
Donations, fundraising and other similar receipts	2	1,838	1,250	150
Fees, subscriptions and other receipts from members	2	8,123	6,797	4,563
Receipts from providing goods or services	2	12,805	9,755	11,153
Interest, dividends and other investment income receipts	2	159	0.16	0.09
Other operating receipts	2	0	0	0

Total Operating Receipts		22,925	17,802	15,866
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Operating Payments

	Notes	Actual This Year 2022 (\$)	Actual Last Year 2021 (\$)	*Actual 2020 (\$)
Payments related to public fundraising	3	0	0	0
Volunteer and employee related payments	3	0	0	0
Payments related to providing goods or services	3	9,301	9,988	17,551
Grants and donations paid	3	0	0	50
Other operating payments	3	3,012	2,555	2,484

Total Operating Payments		12,313	12,543	20,085
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Operating Surplus or (Deficit)		10,612	5,259	(4,219)
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* See Note 7: explanation for the inclusion of the 2020 financial figures in this particular report on page 52

For the year ending 31st December 2022

Capital Receipts

	Notes	Actual This Year 2022 (\$)	Actual Last Year 2021 (\$)	*Actual 2020 (\$)
Receipts from the sale of resources		n/a	n/a	n/a
Receipts from borrowings		n/a	n/a	n/a

Capital Payments

	Notes	Actual This Year 2022 (\$)	Actual Last Year 2021 (\$)	*Actual 2020 (\$)
Purchase of resources		n/a	n/a	n/a
Repayments of borrowings		n/a	n/a	n/a

End of Financial Year Position

	Notes	Actual This Year 2022 (\$)	Actual Last Year 2021 (\$)	*Actual 2020 (\$)
Increase/(Decrease) in Bank Accounts and Cash		n/a	n/a	n/a
Bank accounts and cash at the beginning of the financial year		9,850	4,590	9,684
Bank Accounts and Cash at the End of the Financial Year		20,408	9,850	4,590
Represented By				
• Cheque account- 00		4,500	3,850	4,590
• Savings account- 01		15,908	6,000	0.09
• Cheque account- 02		0	n/a	n/a
• Term Deposit account		n/a	n/a	n/a
• Cash Floats		0	0	0
• Petty Cash		0	0	0
• Cash on hand- G & S waiting to be banked		0	0	0

Total Bank Accounts and Cash at the End of the Financial Year

20,408

9,850

4,590



*“Overall
Successes: Social
Dances, Shag
Club, and a new
Generation of
Beginners”*

Feedback from the Sugarfoot Stomp
Annual Member Survey 2022



Statement of Resources and Commitments

What the entity owns?
What the entity owes?

For the year ending 31st December 2022

Schedule of Resources

	This Year 2022 (\$)	Last Year 2021 (\$)	*2020 (\$)
Bank Accounts and Cash (from Statement of Receipts and Payments)	20,408	9,850	4,590
Money Held on Behalf of Others			
<i>Description</i>	0	0	0
Money Owed to the Entity			
<ul style="list-style-type: none"> Receipts due as a result of providing goods and services 	0	0	0
Other Resources			
Description and Source of Value (cost or current value required if practicable to obtain)	0	0	0

Schedule of Commitments

	This Year 2022 (\$)	Last Year 2021 (\$)	*2020 (\$)
Money Payable by the Entity			
<ul style="list-style-type: none"> Unpaid invoices for payments for goods or services 	0	0	0
Other Commitments			
<i>Description</i>	0	0	0
Guarantees			
<i>Description</i>	0	0	0

Schedule of other Information

Grants or Donations with Conditions Attached (where conditions not fully met at balance date)	0	0	0
Resources Used as Security for Borrowings	0	0	0



Notes to the Performance Report

What other information supports our
performance report?

Note 1: Accounting Policies

"How did we do our accounting"

Basis of Preparation

Sugarfoot Stomp is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis. Rounding in this report is to the nearest dollar.

This Performance Report for Sugarfoot Stomp was prepared by Board Member and Treasurer, Amy Burt.

Goods and Services Tax (GST)

Sugarfoot Stomp is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

Peer Review of Accounts

As stated in the Sugarfoot Stomp constitution, these accounts were peer reviewed by Carleen Pimm on Tuesday 14th February 2023.

FINANCIAL REPORT – PEER REVIEW STATEMENT

To the members of the Sugarfoot Stomp Incorporated.

I have peer reviewed the financial statements supplied by the treasurer. The financial report provides information about the past financial performance of the Sugarfoot Stomp Incorporated and its financial position as at 31 December 2022.

The Treasurer's Responsibilities

The Treasurer is responsible for the preparation of a financial report which fairly reflects the financial position of the Sugarfoot Stomp Incorporated as at 31 December 2022.

Peer Reviewer's Responsibilities

It is my responsibility to express an independent opinion on the financial report presented by the Treasurer of Sugarfoot Stomp Incorporated and report to you.

Basis of Opinion

A review includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial report. It also included assessing:

- whether the accounting policies are appropriate to the Clubs circumstances, consistently applied and adequately disclosed.

I conducted my review in accordance with generally accepted auditing standards in New Zealand. I planned and performed my review to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial report is free from material misstatements, whether caused by fraud or error. In forming my opinion, I also evaluated the overall adequacy of the presentation of the information in the financial report.

Unqualified Opinion

Through reviewing the balance sheets in Xero, there are further adjustments required from when Xero was first fixed to a working state in March/April/May 2020.

With Xero being set up and administered incorrectly during 2018 and 2019 (GST component added) has impacted the assets and liabilities figures over subsequent years. The current Treasurer is also unaware of what some items are referring to due to the absence of financial tracking and transparency by the 2018/2019 Treasurers. This will require lengthy investigation over a period of time to correct the balance sheets in Xero. The current Treasurer has confirmed that this will be done.

Xero profit and loss figures are correct for 2021 and 2022. The 2020 profit and loss numbers were manually adjusted for the GST errors. The 2019 profit and loss accounts were completed manually from the bank statements.

In my opinion the current financial statements presented by the Treasurer comply with generally accepted accounting practice in New Zealand and give a true and fair view of the financial position of the Sugarfoot Stomp Incorporated, and its financial performance for the year then ended.

My peer review report was completed 14 February 2023 and my unqualified opinion is expressed as at that date.

Carleen Pimm



Past National Editor Mercedes-Benz Club New Zealand
Past National Treasurer Mercedes-Benz Club New Zealand
Past Treasurer Mercedes-Benz Club Canterbury

Note 2 : Analysis of Receipts

"How was it funded?"

For the year ending 31st December 2022

Receipt Item

	This Year 2022 (\$)	Last Year 2021 (\$)	*2020 (\$)
Donations, fundraising and other similar receipts			
• Fundraising - Donations - Non-Members	488	700	n/a
• Fundraising - Sales	1,350	550	150
Sub-Total	1,838	1,250	150
Fees, subscriptions and other receipts from members			
• Dance Practice- Members	75	n/a	252
• Dance Troupe Practice- Members	1,823	1,824	1,026
• Fundraising - Donations - Members	380	240	n/a
• Member Subscriptions	1,210	890	610
• Merchandise- Members	480	0	100
• Sales- Members	3,755	3,414	2,165
• Tickets- Members	400	430	410
Sub-Total	8,123	6,797	4,563
Receipts from providing goods or services			
• Dance Practice- Non-Members	n/a	n/a	175
• Dance Troupe Practice- Non-Members	110	108	628
• Merchandise- Non-Members	60	0	20
• Other Revenue	n/a	n/a	720
• Sales- Non-Members	11,685	8,822	8,615
• Tickets- Non-Members	950	825	995
Sub-Total	12,805	9,755	11,153
Interest, dividends and other investment income receipts			
• Savings Account	159	0.16	0.09

Note 3 : Analysis of Payments

"What did it cost?"

For the year ending 31st December 2022

Payment Item

	This Year 2022 (\$)	Last Year 2021 (\$)	*2020 (\$)
Payments related to providing goods or services			
• Catering	n/a	74	(131)
• Cost of Goods Sold	420	n/a	756
• Musician Fees	500	500	5,600
• Facilitating Fees	2,875	2,796	4,428
• Venue Hireage	5,506	6,618	6,898
Sub-Total	9,301	9,988	17,551
Grants and donations paid			
• Tramways Museum Donation	n/a	n/a	50
Sub-Total	n/a	n/a	50
Other operating payments			
• Advertising	n/a	68	237
• Cash Float	0	0	115
• General Expenses	185	51	645
• Insurance	1,156	1,127	n/a
• Printing & Stationery	0	192	45
• Subscriptions	1,671	1,117	1,441
Sub-Total	3,012	2,555	2,483

Note 4 : Correction of Errors

There were no correction of errors.

Note 5 : Related Party Transactions

			This Year \$	Last Year \$	This Year \$	Last Year \$
Date	Description of Related Party Relationship	Description of the Transaction (whether in cash or amount in kind)	Value of Transaction	Value of Transaction	Amount Outstanding	Amount Outstanding
February to December 2022	Board Members: Financial Members of Sugarfoot Stomp. Amy Burt, Alan Collins, Harriet Richards, Maxine Burt, Hamish Cameron (resigned 11/6/2022)	Provided time and skills to run the Incorporated Society over 2022.	0	0	0	0
March to June 2022	Hamish Cameron Board Member + Facilitator	Board Member who takes a facilitating fee as profit from Sugarfoot Stomp (until 11/6/2022)	\$450	\$994	0	0
January to October 2022	Steph Fairless Account Signatory + Approves Payments	Takes a facilitator fee as profit from Sugarfoot Stomp (until 13/10/2022)	\$300	\$682	0	\$0
January to December 2022	Amy Burt and Maxine Burt	Family Members on the Board. No financial transactions or relationships exist within the Incorporated Society.	0	0	0	0
February to December 2022	Amy Burt Board Member + Facilitator	Full NZ Registered Teacher with Current Practicing Certificate. Donated ALL facilitating time over 2022 back to the Incorporated Society to the value of \$630	0	0	0	0
July 2022	Jo Wallace Member	Full NZ Registered Teacher with Current Practicing Certificate. Covered x1 sessions for Swing Dance classes.	\$25	0	0	0

Note 6 : Events After The Balance Date

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report. (Last Year - Nil)

Note 7: Additional Notes

Financial Report and Strategy 2020/2021/2022/2023/2024/2025

As a result of the Treasurer setting and following the 2020 Financial Strategy the positive turn around of the financial position of Sugarfoot Stomp has continued into 2022.

The current financial systems in place are excellent, thorough, and provide all the necessary information to help readily obtain the financial position of Sugarfoot Stomp at any given time, as constitutionally required.

Accounting programme Xero is now a permanent fixture and Sugarfoot Stomp could not be operated successfully without it.

Collating and writing this Performance Report relies on all interacting systems and everyone connected to Sugarfoot Stomp ensuring they follow them.

Current financial systems have more than proven their stability in guiding Sugarfoot Stomp through the dire consequences that previous Board financial decisions have had.

Sugarfoot Stomp has made a huge leap in progress towards the savings goal for emergency overhead + operational funds, insurance, asset cover, and additional funds to help cope with the impacts of unforeseen situations without compromising the overall financial stability of Sugarfoot Stomp.

While the Treasurer encourages Members to celebrate the 2022 successes there is a hope that more people will grow in confidence to get involved in generating funds. This is so Sugarfoot Stomp will continue to thrive in supporting swing dance sustainability.

The Treasurer also advises that while positive, the financial success of 2022 has been hard fought and remain easy to lose.

There is still much work to be done before the 5 year Financial Strategy is achieved. 2023 remains another a make or break year for Sugarfoot Stomp for long term financial success.

Invoices / Payments

The Treasurer would like to remind the community to pay invoices by the due date and facilitators to issue invoices within the set time frame.

Facilitators: To issue their invoices within 2 weeks of being emailed their payment amount.

All other payments: Invoices paid by the due date as many remained outstanding for months in 2022.

Bank Account

The Account Signatories gained access to the 02 account.

Money Owing / Loss of Profit from 2021

The Financial Report and Strategy 2020/2021/2022/2023/2024/2025 states that **"close scrutiny by the treasurers will be carried out for every financial transaction."**

In the Performance Report 2021 there were outstanding payments from a private workshop held in February 2021, Learn to Swing Dance, and Intermediate Lindy Hop classes.

The money owing from the workshop was not disclosed to the Treasurer. The Learn to Swing Dance and Intermediate Lindy Hop totalled a remaining loss of profit of \$200.00 to be investigated and discussed by the Board in 2022.

The Board decision made at Board Meeting #3 held on Saturday 15th October 2022 was to write off the payments missing as irrecoverable.

Loss of Profit / Money Owing 2022

The table below is a summary of the loss of profit. It was not calculated in the end of block profit share, therefore not included in the final financial report.

Unfortunately the payments were unable to be traced at the time as they were missing from the cash payments making the attendee impossible to identify for follow up.

It remains the responsibility of the facilitators to follow up payments from their classes and workshops.

Block	Class Name	Amount Owing
Block 2	Learn to Swing Dance	\$15
Block 3	Learn to Swing Dance	\$15
Block 4	Learn to Swing Dance	\$10
TOTAL Amount Owing / Loss of Profit for 2022		\$40

*Inclusion of the 2020 Financial Figures

To help Sugarfoot Stomp Members understand the early financial journey of Sugarfoot Stomp, the 2020 figures have been included in this particular Performance Report. This is to highlight the gains over the past two years since the loss of profit in the 2020 financial year.

While it is understood this is not a requirement of the reporting standards, Sugarfoot Stomp acknowledges the importance of the 2020 figures inclusion for its own personal organisational journey.



“(A success has been Sugarfoot Stomp...) working within the government restrictions to keep the society going with classes, events etc..”

“A massive big tick to those who were organising and facilitating all of this.”

This Performance Report has been approved by the Board on behalf of Sugarfoot Stomp

Date: 25/02/2023

Signature: 

Name: Harriet Richards

Position: Board Member

Date: 25/02/2023

Signature: 



Name: Alan Collins

Position: Board Member



Approval



Sugarfoot Stomp
Performance Report
Year Ending December 2022

