



Sugarfoot Stomp AGM 2019/2020

Agenda

1. Welcome
 2. Board Member Resignations
 3. Overview of the year for 2019
 4. Financials + Motion x2 a. audit b. signatories
 5. Business Plan 2020
 6. Calendar of Outputs
 7. Google Site
 8. Board Motions
 - o Motion 1: Code of Conduct Committee
 - o Motion 2: Board Members
 - o Motion 3: Financial
 - o Motion 4: Financial
 - o Motion 5: Registered Office
 - o Motion 6: Appointment of Board Members
 - o Motion 7: Appointment of Code of Conduct Committee Members
 - o Motion 8: Board Meetings
 9. Election and Re Election of Board Members
 10. Election of Treasurers + signatories (Board Member)
 11. Election of Code of Conduct Committee
 12. Election of Sugarfoot Stomp Organisational Roles
- All roles pending on Financial Member application being accepted for 2020
13. Next AGM date
 14. Any other business
 - o Archives
 - o Open to the Floor

Sugarfoot Stomp AGM 2019/2020 Meeting Minutes

Location: Thistle Hall Meeting Room

Date: Saturday 22 February 2020

Time: 2:30pm-4:30pm

Meeting Opened: 2:40pm

Chair + Minutes: Amy Burt

Present Members: Harriet Richards, Jennifer Hale, Georgina Armstrong, Tom Eastman, Sam Copeland, Jenny Harding, Helen Atkinson, Amy Burt, Elise Broadbent (Proxy), Hamish Cameron (Proxy).

Present Non-Members: Steph Fairless, Patrick Copeland, Meredith Paterson

Welcome

Voting by Proxy: Elise Broadbent, Hamish Cameron
Members and Non-Members to sign in

Board Member Resignations

Benoite Broche 30th October 2019
Amy Smith (Treasurer) 11th October 2019
Nick Kokay (Treasurer) 16th December 2019
David Holland 22nd February 2020
Jen Hale 22 February 2020

Overview of the year for 2019

Presented By Amy Burt
Read aloud by Amy Burt

Motion for the overview of the year for 2019 to be accepted: Amy Burt
Seconded: Tom Eastman
All in favour? all
Any against? -
Motion Carried: unanimously

Financial

Financial Report + Attached Notes Presented By Amy Burt

Motion for the Financial Statement to be accepted without audit: Amy Burt
Seconded: Jenny Harding
All in favour? all
Any against? -
Motion Carried: unanimously

Board Member Signatories

Motion for board members to become account signatories be accepted: Amy Burt
Seconded: Helen Atkinson
All in favour? all
Any against? -
Motion Carried: unanimously

Business Plan 2020

Business Plan Presented By Amy Burt

- Saturday Shake ups- not a priority for the board this year. Members can prepare projects and submit to the board.
- What is background ops? Development of background operations over the next 3 years.
- Recruitment drive to get people on board with projects.

Motion for the Business Plan 2020 to be accepted: Amy Burt
Seconded: Tom Eastman
All in favour?
Any against? -
Motion Carried: unanimously

Calendar of Outputs

Calendar of Outputs Presented By Amy Burt

Motion for the Calendar of Outputs to be accepted: Amy Burt

Seconded: Georgina Armstrong

All in favour? all

Any against? -

Motion Carried: unanimously

Google Site

Google Site Presented By Amy Burt

- Insurance- The board is to look into insurance for the equipment of Sugarfoot Stomp. This comes to a question raised from the floor about insurance for our inventory.
- Public liability insurance needs to be investigated by the board members.

Motion for the Google Site to be accepted: Amy Burt

Seconded: Tom Eastman

All in favour? all

Any against? -

Motion Carried: unanimously

Board Motions

All board motions were emailed to the members 28 days before this AGM. All motions and rule changes are signed by 3 members of Sugarfoot Stomp as well as on the last page of the updated Constitution for 2020. The official seal is stamped on each document.

Motion 1: Code of Conduct Committee

Motion for the Code of Conduct Committee to be accepted: Amy Burt

Seconded: Jen Hale

All in favour? all

Any against? -

Motion Carried: unanimously

Motion 2: Board Members

Motion for the Board Members to be accepted with a review in 2021: Amy Burt

Seconded: Harriet Richards

All in favour? all

Any against? -

Motion Carried: unanimously

Motion 3: Financial

Motion for the Financial to be accepted: Amy Burt

Seconded: Tom Eastman

All in favour? all

Any against? -

Motion Carried: unanimously

Motion 4: Financial

Motion for the Financial to be accepted: Amy Burt
Seconded: Helen Atkinson
All in favour? all
Any against? -
Motion Carried: unanimously

Motion 5: Registered Office

Motion for the Registered Office to be accepted: Amy Burt
Seconded: Tom Eastman
All in favour? all
Any against? -
Motion Carried: unanimously

Motion 6: Appointment of Board Members

Motion for the Appointment of Board Members to be accepted: Amy Burt
Seconded: Helen Atkinson
All in favour? all
Any against? -
Motion Carried: unanimously

Motion 7: Appointment of Code of Conduct Committee Members

Motion for the Appointment of Code of Conduct Committee Members to be accepted: Amy Burt
Seconded: Jen Hale
All in favour? all
Any against? -
Motion Carried: unanimously

Motion 8: Board Meetings

Motion for the Board Meetings to be accepted: Amy Burt
Seconded: Harriet Richards
All in favour? all
Any against? -
Motion Carried: unanimously

3 members have signed the new constitution and the old to new motions.

Election and Re Election of Board Members

Re Election of Board Members

- Amy Burt
- Hamish Cameron
- Elise Broadbent

New Board Members

- Steph Fairless

Motion for the 2020 board to be accepted pending financial member application being accepted for 2020: Amy B

Seconded: Helen Atkinson

All in favour? all

Any against? -

Motion Carried: unanimously

Election of Treasurers + signatories (Board Member)

New Treasurers

- Amy Burt
- Steph Fairless

Motion for the 2020 treasurers to be accepted pending financial member application being accepted for 2020: Amy B

Seconded: Tom Eastman

All in favour? all

Any against? -

Motion Carried: unanimously

Old/New Signatories

Letter to Kiwibank presented by Amy Burt

Motion for old signatories to be taken off and new signatories to be added to and signed by three members be accepted pending financial member application being accepted for 2020: Amy Burt

Seconded: Harriet Richards

All in favour? all

Any against? -

Motion Carried: unanimously

Election of Code of Conduct Committee

Hamish Cameron (board member)

Sam Copeland (member)

Motion for the 2020 Code of Conduct Committee to be accepted pending financial member application being accepted for 2020: Amy Burt

Seconded: Harriet Richards

All in favour? all

Any against? -

Motion Carried: unanimously

Election of Sugarfoot Stomp Organisational Roles

Multiple people can take on roles

Board Member Roles

Administrator: *(pending appointment)*

Membership Coordinator: Amy Burt

Board Member and Non-Board Member Roles

SFSTaskforce: Harriet, Jenny, Patrick, Helen, Steph, Amy B

Events Coordinator: Sam Copeland

IT Coordinator: Tom Eastman

Classes Coordinator: Hamish Cameron

Teaching Coordinator: Amy Burt

Pedagogy / Professional Development

- Further discussion on roles of the Board / Classes Coordinator and Individual Teacher Roles by the Board in the first quarter of the year.

Motion for all Sugarfoot Stomp Organisational Roles to be accepted pending financial member application being accepted for 2020: Amy Burt

Seconded: Tom Eastman

All in favour? all

All against? -

Motion Carried: unanimously

Next AGM Date

Mid- February to 31st March 2021 (not to clash with Art Deco weekend)

Membership opens on Monday 24 February 2020

Other Business

Archives

Amy Burt presented the Minute Archive book

Open to the Floor

Thanks to Amy Burt for AGM preparation and to Maxine Burt for the work on the Financial Report

Meeting Closed: 4:23pm